Address:  
Ordnungsamt  
Ausländerbehörde  
Kleyerstraße 86  
60326 Frankfurt am Main

RMV public transport stop:  
Tram Lines 11 und 21: Rebstöcker Straße  
Bus line 52: Ordnungsamt  
S-Bahn: Galluswarte

Office hours:  
Mon. 08.00 - 13.00 Uhr  
Wed. 07.30 - 15.00 Uhr  
Thurs. 13.00 - 18.00 Uhr  
Fri. 07.30 - 12.00 Uhr

By appointment only:  
Mon. 13.00 - 18.00 Uhr  
Thurs. 08.00 - 13.00 Uhr

Accessibility by phone:  
Phone: (069) 212 - 4 24 85  
Fax: (069) 212 - 4 22 16

Internet:  
http://www.ordnungsamt.frankfurt.de

E-Mail:  
auslaenderbehoerde-studium@stadt-frankfurt.de

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Following the successful conclusion of studies in Germany, a residence permit extension of up to 18 months can be granted for the purpose of securing employment that is relevant to the completed studies.

Once students have found a relevant employment following their studies, they can change their residence permit according to §§ 18, 19 or 19a of Residence Law, in connection with § 2 Labour Law.

The desired employment is considered relevant if the job in question – regardless of the degree specialisation – generally requires an academic degree as well as (in part or in full) the skills/knowledge acquired during the graduate’s relevant university studies.

Domestic university graduates have the advantage that no additional Labour Permit is required in order for them to undertake this employment.

**Necessary documents:**
- Biometric passport photo
- Valid passport
- Application for a residence permit fully filled out and signed. The form is available from the Foreigners’ Authority or via www.frankfurt.de/Ausländerangelegenheiten
- Proof of successful conclusion of studies. The studies must have been concluded in Germany (Bachelor, Master, Diploma, Magister, etc.)
- Proof of secured livelihood
- Proof of sufficient health insurance (covering the full term of intended employment – can be proven via a draft employment contract or a confirmation from the future employer)
- Proof of the current cost of monthly rent (i.e. via bank statements showing the rental payments)
- Employment contract or draft employment contract, specifying the exact duties and the amount of future income
- Employer attestation form (Arbeitgeberschreiben) completed by the employer (Form via www.frankfurt.de/Ausländerangelegenheiten)

**Fees:**
The processing fee for changing the reason for residence and extending the stay in Germany is € 90.00 (§45 No. 3 Aufenthaltsverordnung).

If the documents described are not all provided or not all filled out in full, longer processing times are to be expected.

This list is not exhaustive. In individual cases, additional documents may be required.