The Q & A Session:
Getting Prepared for the Audience Discussion

**Objective**
This activity-based workshop, led by a theatre professional, aims to help speakers evaluate and reflect on best practices for handling the question and answer session. Participants will learn how to deal with “worst case scenarios”, and handling aggressive comments and difficult questions while staying polite, confident and succinct. They will practice listening, expanding thinking time and use the discussion to reiterate their key message. Participants will have an opportunity to test their performance in a Q&A roleplay session and get tailor-made a feedback from both the trainer and fellow participants.

**Description**
- Developing effective tactics for handling difficult questions
- Thinking on one’s feet
- Improving listening skills
- Using professional language
- Economizing language
- Managing anxiety

**Methodology**
- Voice and body techniques
- Partner and group work
- Language practice and analysis
- Role-play improvisation

**Organizational Information**

<table>
<thead>
<tr>
<th>Language</th>
<th>English</th>
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<tbody>
<tr>
<td>Target group</td>
<td>Doctoral Candidates at all stages from all faculties</td>
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<tr>
<td>Date</td>
<td>Monday, 25 November 2019, 9:00 – 17:00</td>
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<td>Registration</td>
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</tbody>
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**Trainer**

Ric Oquita
Impulsplus, Köln

- Specialized in interpersonal communication skills
- B.A. and M.A. in Theater Arts, University of Southern California and Cornell University
- Several administrative positions as a project leader, associate producer and education director