

LG International is looking for a passionate and enthusiastic working student under friendly Korean cultural atmosphere.

[Company introduction]

Since its establishment in 1953, LGI has been part of the driving force behind leading South Korea's trade and economic development. Mainly based on the export and import related activities, LGI is doing businesses such as the development of natural resources and the construction of plants.

We are not only making progress with national development-type projects, but we are also positively fostering project businesses, such as power generation and chemical plants, as future growth engines associated with resources and trading with 80 business global hubs including Asia, Europe, and North America.

[General]

- Job type: Werkstudent, 20 hours / week
- Work start : 1st August 2021 (negotiable)
- Contract Period: 6 months (can be extended by mutual agreement)

[Job description]

- Management of daily operations to meet customers' requirements
 - communicate and track new shipments, manage delivery schedule
 - process of export/import document creation and support for customs clearance
 - prepare invoices and packing lists of daily sales
 - maintain executed orders in system
- research and analysis of market data for new items, potential customer, potential supplier
- communication with potential customers / suppliers for new business opportunities

[Minimum qualification]

- Native in German, fluent in English
- Confident handling of MS Office
- Communicative, Creative and Flexible

We look forward to your application by sending your resume to Eunhee Lee (ehleeb@lgi.co.kr) by 16th July. If you have any questions about the position, please feel free to contact her at 069-663-00773.