

# Training Program Winter Semester 2021/2022

## by topic/thematisch geordnet

Workshop Title	Date	Time	Target Groups		Language	Page	Offered By
			E/A/P	NL/HS	G/E		
<b>INTER- AND TRANSDISCIPLINARY TOOLS AND INTERCULTURAL AWARENESS</b>							
Master Your International Teamwork	Oct 25-26 Nov 4	09:00-12:30	●●●●	●●	○●	18	GR
Intercultural Conflict Management	Jan 25-26	09:00-14:30	●●●●	●●	○●	19	GR
Program Migration & Diaspora	Nov 18	15:00-17:00	●●●●	●●	○●	20	GR
Navigating inter- and transdisciplinary research: Analyzing Positionality – Exploring Research Topographies	Oct 28-29	09:00-13:00	●●●●	●●	○●	21	GR
<b>GET PREPARED FOR THE FUTURE</b>							
Informationsveranstaltung: Studieren und dann promovieren?	Feb 21	09:00-12:30		●●	●○	25	GR
Get Started	Jan 13-14	13:00-17:00 09:00-17:00	●○○○	●●	●○	27	GR
Get On With It	Dec 10	09:00-17:00	●●○○	●●	●○	29	GR
Get Finished	Feb 3-4	09:00-17:00	○○○○	●●	○●	31	GR
„Promotionen gut betreut“ Workshop für Wissenschaftler*innen mit Betreuungsverantwortung	Mar 3-4	09:00-16:00	○○○○	●●	●○	34	GR
Get on the Right Track - GRADE Career Talks	monthly	see description	●●●●	●●	●●	33	GR
<b>LANGUAGE TOOLS</b>							
German Elementary Course A 1-1	Jan 13-Apr 28/ weekly	16:45-19:45	●●●●	●●	●○	37	GR
German Elementary Course A 2-1	Sep 9-Dec 16/ weekly	09:00-12:30	●●●●	●●	●○	38	GR
German Elementary Course A 2-2	Jan 13-Apr 28/ weekly	09:00-12:30	●●●●	●●	●○	39	GR
German Intermediate Course B1-2	Sep 8-Dec 15/ weekly	14:00-17:15	●●●●	●●	●○	40	GR
German Upper Intermediate Course B 1+	Jan 12-Apr 27/ weekly	14:00-17:15	●●●●	●●	●○	41	GR
German Upper Intermediate Course B2-1	Sep 7-Dec 14/ weekly	17:00-20:30	●●●●	●●	●○	42	GR
German Upper Intermediate Course B2-2	Jan 11-Apr 25/ weekly	17:00-20:30	●●●●	●●	●○	43	GR
German Advanced Course C1-2	Sep 9-Dec 16/ weekly	16:45-19:45	●●●●	●●	●○	44	GR
Deutsch im Alltag - Everyday German I	Oct 21/weekly	18:30-20:00	○○○○	●●	●○	174	GWC
Deutsch im Alltag - Everyday German II	Oct 18/weekly	18:30-20:00	○○○○	●●	●○	174	GWC
Lunchtime Conversation Online	Oct 29-Dec 3/weekly	12:30-13:30	●●●●	●●	○●	45	GR
<b>ACADEMIC TOOLS METHODS</b>							
Basic statistics with R	Nov 2-3	09:00-13:00	●●●●	●●	○●	48	GR
Non Linear Regression with R	Nov 8	09:00-13:00	●●●●	●●	○●	49	GR
Scientific Visualization with the ggplot Package in R	Nov 15	09:00-13:00	●●●●	●●	○●	50	GR
Einführung in die Analyse linearer Strukturgleichungsmodelle mit Mplus	Feb 21-22	10:00-16:30	●●●●	○●	●○	51	GR
Perfecting Your Figures With Free Software	Feb 14	10:00-13:00	●●●●	●●	○●	52	GR
Practicing Transparent Research with Open Science	Jan 12	10:00-13:00	●●●●	●●	○●	53	GR
Pavlovia: Online-Studien für Jedermann - Ein Hands-On Open Science Workshop	Nov 25-26	10:00-17:00	●●●●	○●	●○	54	GR/GC
Digital Image Editing, Processing and Analysis	Jan 31 - Feb 2	09:00-15:30	●●●●	●○	○●	55	GR
Real Analysis and Multivariable Calculus	Sept 15-17 Sep 20	10:00-15:00	●●○○	●●	○●	56	GR/GC
Linear Algebra, Difference Equation Systems and Introduction to MATLAB	Sep 21-24	10:00-15:00	●●○○	●●	○●	57	GR/GC
Static Optimization with MATLAB	Sep 27-30	10:00-15:00	●●○○	●●	○●	58	GR/GC
Statistics and Introduction to STATA	Oct 1 Oct 4-6	10:00-15:00	●●○○	●●	○●	59	GR/GC
Linear Regression with STATA	Oct 12-15	10:00-15:00	●●○○	●●	○●	60	GR/GC
Qualitative Interviews - Theorie und Praxis	Jan 13-14	10:00-16:00	●●○○	○●	●○	61	GR
Conducting Qualitative Research Online: Creative Approaches for Interviews and Focus groups	Feb 17-18	09:00-12:00	●●●●	○●	○●	62	GR/GC
Was gibt es jenseits von Interviews? Ein Kurzüberblick über die Vielfalt Qualitativer Methoden	Oct 28-29	09:00-12:00 09:00-10:30	●●○○	○●	●○	63	GR
Die Arbeit mit narrativen Interviews auf der Grundlage der soziolinguistisch basierten Analyse sozialer Prozesse	Dec 2-3	10:00-17:00 09:00-16:00	●●●●	○●	●○	64	GR
Biographieforschung – Biographische Fallrekonstruktion	Dec 9-10	09:30-17:00	●●○○	○●	●○	65	GR



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			E / A / P	NL / HS	G / E		
Translation und Übersetzung in der Ethnographie: Die Chancen und Grenzen von Babylon	Nov 22-23	09:30-17:30	●●●	○●	●○	66	GR
Qualitative Videoanalyse	Nov 26 Dez 10 Jan 21 Feb 11	09:00-12:00	●●●	○●	●○	67	GR
Grundlagen der quantitativen Forschung für qualitativ Forschende	Dec 1-2	09:00-15:00	●●●	○●	●○	68	GR
Typenbildung im Rahmen der Dokumentarischen Methode	Jan 28-29	10:00-17:30 09:30-13:00	●●●	○●	●○	69	GR
Latentes verstehen. Methodologie und Forschungspraxis tiefenhermeneutischer Sozialforschung	Nov 29-30	10:00-15:00 10:00-17:00	●●●	○●	●○	70	GR
Informationsveranstaltung: Einführung in die moderne Archivarbeit	Oct 29	10:00-13:00	●○○	●●	●○	71	GR/UB
Datenschutz in der Qualitativen Sozialforschung	Oct 21 Nov 8	09:00-13:00	●●●	○●	●○	72	GR
<b>WRITING AND LITERATURE RESEARCH</b>							
Exposé-Schreiben für Geistes- und Sozialwissenschaftler*innen I	Nov 16-17 Dec 16-17	09:00-13:00 09:00-11:00	○○○	○●	●○	73	GR
Exposé-Schreiben für Geistes- und Sozialwissenschaftler*innen II	Feb 15-16 Mar 15-16	09:00-13:00 09:00-11:00	○○○	○●	●○	74	GR
Language Matters! Writing your PhD Proposal in English	Jan 20-21	10:00-17:00 09:30-16:30	●○○	●●	○●	75	GR
Eine Dissertation Schritt für Schritt schreiben	Jan 19-21	14:00-18:00	○○○	●●	●○	76	GR
Eine Dissertation in der Altertumswissenschaften schreiben	Nov 19	09:00-17:00	●○○	○●	●○	77	GR
Finding my Voice - From Other Peoples' Ideas to My Own Text	Nov 23-24	10:00-13:00	●○○	●●	○●	78	GR
Academic Paper Writing in Humanities and Social Sciences	Nov 24-26	14:00-18:00	●○○	○●	○●	79	GR
Academic Paper Writing for Natural and Life Sciences	Dec 13-15	09:00-14:00	●○○	○●	○●	80	GR
Scientific Paper Writing: Special Focus on Philosophy and Social Sciences	Dec 15	14:00-17:30	●○○	○●	○●	81	GR
Scientific Paper Writing: Special Focus on the Life and Medical Sciences	Jan 14	09:00-17:00	●○○	○●	○●	82	GR
Writing Articles for International Publication in Peer-Reviewed Journals	Nov 8-10	10:00-16:30	○○●	○●	○●	83	GR
Writing a Review Paper	Jan 19	08:15-18:00	●○○	○●	○●	84	GR
Publishing in the English Language Academic Market for Non-Native Speakers	Dec 8	10:00-16:30	○○●	●●	○●	85	GR
The Editors' Perspective	Dec 3	15:00-18:00	●●●	○●	○●	86	GR
Verständnis statt Missverständnis. Wie Wissenschaftskommunikation gelingen kann	Jan 31 Feb 7	10:00-16:00	●●●	●●	●○	87	GR
Informationsveranstaltung: Bild- und Urheberrecht in der wissenschaftlichen Praxis	Nov 30	15:00-17:00	●●●	●●	●○	88	GR
Informationsveranstaltung: Publizieren im Open Access	Nov 11	13:30-16:00	●●●	●●	●○	89	GR/UB
Publizieren der Dissertation	Dec 9	10:00-16:30	○○●	●●	●○	90	GR
SpeedReading in English- Morning Session	Nov 2 - Nov 23	see description	●●●	●●	○●	91	GR
SpeedReading in English- Evening Session	Nov 2 - Nov 23	see description	●●●	●●	○●	92	GR
Individuelle Schreibberatung im Schreibzentrum	see description		●●●	●●	●●	93	SZ
<b>PRESENTATION</b>							
Mit klarer Stimme - Online Stimmtraining im Einzelsetting	Oct 20-21	09:00-12:30	●●●	●●	●○	94	GR
Public Speaking and Stage Presence: Theater-based Training for Video Conferences	Jan 24-25	10:00-13:00	●●●	●●	○●	95	GR
Presentations That Lead to Success - Lose the Dullness!	Dec 16-17	09:00-12:30 09:00-13:30	●●●	●●	○●	96	GR
Wie halte ich gute Vorträge?	Jan 10-12	09:00-11:30	●○○	●●	●○	97	GR
The Q & A Session: Getting Prepared for the Audience Discussion - Morning Session	Nov 3-4	09:00-12:30	●○○	●●	○●	98	GR
The Q & A Session: Getting Prepared for the Audience Discussion - Afternoon Session	Nov 3-4	13:30-17:00	●○○	●●	○●	99	GR
Rhetoric - An Introduction to Theory and Practice	Dec 16-17	09:00-18:00 09:00-16:00	●●●	●●	○●	100	GR
Sprechen wie bei TED: Überzeugend und packend präsentieren	Feb 16-17	09:00-15:00	●●●	●●	●○	101	GR
Next Level - ePoster Design	Feb 3 Feb 9	09:00-16:00 09:00-10:00	●○○	●●	○●	102	GR
Getting Started In Podcasting	Jan 17-18	09:00-13:00	●●●	●●	○●	103	GR

OFFERED BY

If you are interested in a workshop offered by an institution other than GRADE, please consider possible registration requirements. For abbreviations see p.16. For contact details see the respective cooperations section of this brochure.

Workshop Title	Date	Time	Target Groups		Language	Page	Offered By
			E/A/P	NL/HS	G/E		
<b>MANAGEMENT TOOLS</b>							
<b>COMMUNICATIVE COMPETENCE</b>							
Confidence - Drive - Success	Oct 25	09:00-17:00	● ● ●	● ●	○ ●	106	GR
Kommunikation auf dem wissenschaftlichen Parkett: Die Regeln verstehen - souverän agieren	Feb 14-15	09:00-17:00 09:00-13:00	● ● ●	● ●	● ○	107	GR
Der Plan C Konfliktnavigator – Konflikte lösen mit Kreativität und Konzept	Feb 1-2 Feb 4	09:30-13:30 09:30-17:45	● ● ●	● ●	● ○	108	GR
Konflikte in Fachbereich und Hochschule - F	Dec 6-7 Jan 18	09:00-13:00 09:00-17:00	○ ○ ●	● ●	● ○	109	GSB
Contact Strategies for Conferences	Dec 1-2	09:00-12:45	● ● ●	● ●	○ ●	110	GR
Beyond Networking – How to Reach Your Professional Goals in Large Organizations	Nov 25-26	09:00-17:00	○ ○ ●	● ●	○ ●	111	GR
<b>LEADERSHIP AND TEAMWORK</b>							
Leadership for Young Scientists	Nov 29	09:00-17:00	○ ○ ●	● ●	○ ●	112	GR
Erfolgreiche Mitarbeiterführung - Nützliches Know-how für die erste Führungsposition in Wissenschaft und Wirtschaft	Nov 30 Dec 1 Dec 3	09:30-13:30	○ ○ ●	● ●	● ○	113	GR
Kommunikation im Team. Wie klares Feedback und gelungene Gespräche gemeinsam weiterbringen	Nov 1	09:00-16:30	● ● ●	● ●	● ○	114	GR
Rechte und Pflichten in der Professur - F	Oct 28-29	10:00-16:00 10:00-13:00	○ ○ ●	● ●	● ○	115	GSB
<b>ORGANIZATIONAL PROFICIENCY</b>							
Zeitmanagement für Promovierende	Feb 21	09:30-16:00	● ● ○	● ●	● ○	116	GR
Das Projekt "Promotion" - Einführung in das Management komplexer Forschungsprojekte	Feb 7 Feb 9 Feb 16	14:00-17:00	● ● ○	● ●	● ○	117	GR
Project Management for Postdocs	Jan 11	09:00-17:00	○ ○ ●	● ●	○ ●	118	GR
Agile Tools for Scientists	Jan 18-19	09:00-15:00	● ● ●	● ●	○ ●	119	GR
Konferenzen stressfrei PLANEN. Praxiswissen für einen erfolgreichen Projektstart	Jan 27	08:45-12:45	● ● ●	● ●	● ○	120	GR
Konferenzen erfolgreich DURCHFÜHREN. Sicher und entspannt durch die Veranstaltung	Jan 28	08:45-12:45	● ● ●	● ●	● ○	121	GR
Managing and Curating Museum Collections: Das Caricatura Museum Frankfurt – Museum für Komische Kunst	Nov 15	14:00-17:00	● ● ●	● ●	● ○	122	GR
<b>SELF-CARE AND SELF-MANAGEMENT</b>							
Mind Matters – Resilience Training for Researchers	Aug 30-Oct 29	see description	● ● ●	● ●	○ ●	123	GR
Erfolgreich und resilient. 7 Resilienz - Strategien für ein erfolgreiches Leben	Dec 8	09:30-15:00	● ● ●	● ●	● ○	124	GR
Leading Yourself - Manage Your Energy and Perform in the Storm	Nov 9-10	09:00-17:00	○ ○ ●	● ●	○ ●	125	GR
Lifetime Management - Vereinbarkeit von Job, Familie und Privatleben	Feb 21-22	09:00-15:00	● ● ●	● ●	● ○	126	GR
<b>CAREER TOOLS</b>							
<b>CAREER PLANNING</b>							
Bewerbungstraining Teil 1: Bewerbungsanschreiben – Die Visitenkarte für den erfolgreichen Berufseinstieg	Nov 24	see description	○ ○ ●	● ●	● ○	128	GR
Bewerbungstraining Teil 2: Erfolgreich im Vorstellungsgespräch	Dec 10	see description	○ ○ ●	● ●	● ○	129	GR
Assessment Center gelassen meistern	Nov 22	09:00-17:00	○ ○ ●	● ●	● ○	130	GR
Tailor Made Job Application: How to Apply for a Job and be Hired	Feb 10-11	09:00-16:30 09:00-18:00	○ ○ ●	● ●	○ ●	131	GR
Application 4.0 – Make the Most of Your Online Application	Jan 26	09:00-13:00	○ ○ ●	● ●	○ ●	132	GR
Get That Job After Your Doctorate! Applying and Interviewing in English	Nov 25	09:00-17:00	○ ○ ●	● ●	○ ●	133	GR
Negotiating your Salary	Nov 10	09:00-12:30	○ ○ ●	● ●	○ ●	134	GR
Mach Dich bereit für den nächsten Schritt: Karriereplanung für Postdocs inner- und außerhalb der Wissenschaft	Nov 16-19	see description	○ ○ ●	● ●	● ●	135	GR
Promotion - und dann? Profilbildung für den Arbeitsmarkt	Feb 10-11	09:00-16:00	○ ○ ●	● ●	● ○	136	GR
How to Pursue a Career in Academia – Career Paths in Germany, Austria, and Switzerland	Nov 3	09:30-16:00	○ ○ ●	● ●	○ ●	137	GR
Internationalisierung der eigenen Wissenschaftsbiographie - Gendersensibel und familiengerecht - F	Nov 15 Nov 26	13:00-14:30 09:00-15:30	○ ○ ●	● ●	● ○	138	GSB
Karrierewege zur Professur: Überzeugendes Selbstmarketing in der Wissenschaft	Dec 2-3	09:00-14:00	○ ○ ●	● ●	● ○	139	GR
Berufungsverhandlungen an Universitäten	Feb 3	09:30-14:30	○ ○ ●	● ●	● ○	140	GR

Workshop Title	Date	Time	Target Groups		Language	Page	Offered By
			E / A / P	NL / HS	G / E		
<b>CAREER PLANNING - FORTSETZUNG</b>							
Berufungs- und Tenure Track Verfahren - F	Feb 3-4	10:00-16:00 10:00-13:00	○ ○ ●	● ●	● ○	141	GSB
Berufungsverfahren - Von Erfahrung lernen. Bereich Geistes- und Kulturwissenschaften	Nov 18	16:00-19:00	○ ○ ●	○ ●	● ○	142	GR/ RMU
Berufungsverfahren - Von Erfahrung lernen. Bereich Natur- und Ingenieurwissenschaften sowie Informatik	Feb 8	13:00-16:00	○ ○ ●	● ○	● ○	143	RMU
Hello Industry!	Jan 20-21	14:00-18:00	○ ○ ●	● ●	○ ●	144	GR
Einstieg ins Wissenschaftsmanagement nach der Promotion: Arbeitsfelder und Perspektiven	Jan 27-28	09:00-13:00	○ ○ ●	● ●	● ○	145	GR
Von der Erkenntnis zum Handeln? Karriereperspektiven für Promovierende und Postdocs in Ministerien/Behörden, Medien und NGOs	Nov 11	17:00-18:30	● ● ●	● ●	● ○	146	GR
Meine Sichtbarkeit als wissenschaftliche*r Expert*in auf LinkedIn & ResearchGate	Dec 7	09:00-13:00	● ● ●	● ●	● ○	147	GR
Betriebswirtschaftslehre kompakt	Nov 5-6 Nov 12-13	09:30-16:30	● ● ●	● ●	● ○	148	GR
Get on the Right Track – GRADE Career Talks	monthly	see description	● ● ●	● ●	● ●	33	GR
Bewerbungsunterlagencheck	siehe Beschreibung		● ● ●	● ●	● ●	149	CS
<b>GRANT APPLICATION</b>							
Wie finanziere ich meine Promotion?	Nov 17	09.30-13:00	● ○ ○	● ●	● ○	150	GR
Scientific Career in Germany	Nov 17	14:30 -18:00	● ● ○	● ●	○ ●	151	GR
Basics of Grant Application	Nov 18	10:00-17:00	○ ● ●	● ●	○ ●	152	GR
Fit für überzeugende Drittmittelanträge	Feb 8	10:00-16:00	○ ● ●	● ●	● ○	153	GR
Success Factors for DFG Proposals – Ask the Review Panel. Focus Natural and Life Sciences	Jan 24	09:30-11:30	○ ● ●	● ○	○ ●	154	GR/RSC
How to Advance Your Career in Research and Get Funded	Feb 17-18	09:00-15:00	○ ● ●	● ●	○ ●	155	GR
<b>TEACHING</b>							
Zertifikat Hochschullehre des Interdisziplinären Kollegs Hochschuldidaktik (IKH)			○ ● ●	● ●	● ○	175	IKH
Schreibzentrum/ Beratung Lehrveranstaltungen			● ● ●	● ●	● ●	179	SZ

## Cooperations (Overview)

Cooperating Institutions	Target Groups		Language	Page	Abbreviation
	E / A / P	NL / HS	G / E		
Career Service der Goethe-Universität Frankfurt	● ● ● ○	● ●	● ●	170	CS
Frauen mit Format in Wissenschaft und Wirtschaft (FmF)	○ ● ●	● ●	● ●	171	FmF
Gleichstellungsbüro	● ● ●	● ●	● ●	172	GSB
Goethe Unibator	○ ● ●	● ●	● ●	173	GUB
Goethe Welcome Centre (GWC)	● ● ●	● ●	● ●	174	GWC
Interdisziplinäres Kolleg Hochschuldidaktik (IKH)	○ ● ●	● ●	● ●	175	IKH
Mentoring Hessen	● ● ●	● ●	● ●	176	MH
HR-Personal- und Organisationsentwicklung (PEOE)	● ● ●	● ●	● ●	177	IWB
Research Service Center	○ ○ ●	● ●	● ●	178	RSC
Schreibzentrum/Writing Center	● ● ●	● ●	● ●	179	SZ
studiumdigitale	● ● ●	● ●	● ●	180	SD
Universitätsbibliothek Johann Christian Senckenberg	● ● ●	● ●	● ●	181	UB



Der Hinweis „**Empfohlen vom Gleichstellungsbüro**“ bei ausgewählten Workshops stellt eine unverbindliche Empfehlung des Gleichstellungsbüros dar. Er soll Angehörigen bisher unterrepräsentierter Gruppen in Führungspositionen der Wissenschaft eine Orientierung liefern, welche Workshops aus Gleichstellungs- und Diversitätsperspektiven besonders relevant für die weitere Karriereentwicklung sein können.

The indication "**Recommended by the Equal Opportunities Office**" of selected workshops represents a recommendation by the Equal Opportunities Office. It is intended to provide an orientation to members of groups previously underrepresented in leading positions in science and scholarship as to which workshops could be particularly relevant for further career development from an equality and diversity perspective.



Im Zuge der Kooperation der **Rhein-Main-Universitäten** (Frankfurt, Darmstadt und Mainz) öffnet GRADE ausgewählte Workshops für Promovierende und Postdocs dieser Universitäten. Die entsprechenden Kurse sind mit dem Logo der RM-Universitäten gekennzeichnet. Eine Übersicht finden Sie auch unter: <http://tinygu.de/RMUWorkshops>

Due to the cooperation of the **Rhein-Main-Universities** (Frankfurt, Darmstadt and Mainz) GRADE opens a selection of workshops for doctoral candidates and postdocs of these universities. These courses are marked with the logo of the Rhein-Main-Universities. You can also find an overview here: <http://tinygu.de/RMUWorkshops>