

# Modern East Asian Studies

Master of Arts

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## MEAS Application Guidelines

Applications are made through the Goethe University's central online system for master's programmes ([https://www.uni-frankfurt.de/35791924/Application\\_for\\_a\\_Master\\_s\\_study\\_programme](https://www.uni-frankfurt.de/35791924/Application_for_a_Master_s_study_programme)) in cooperation with uni-assist e.V. All applications for the MA MEAS programme will be processed through this system (<http://www.uni-assist.de/online-application.html>).

Using the upload function, you can submit all of the required documents (CV, education certificates, *etc.*) electronically, and assign them to the respective application.

Please note:

- 1) All documents submitted for admission should be send together and not in piecemeal fashion.**
- 2) Please refrain from submitting any additional documents, which are not explicitly requested by us (such as personal pictures, job references, *etc.*) or – in some cases – by uni-assist e.V.**
- 3) Applicants with international degrees also have to send their documents as hard copies to uni-assist e.V. in order to complete the application process successfully.**
- 4) Please submit the documents within the stipulated deadlines (see <http://meas.uni-frankfurt.de>).**

### 1. The CV

The curriculum vitae (CV) should contain your personal data at the top of the page (including email and postal address so that we can contact you). Moreover, it should be a chronological CV focusing on your *academic* career (= "academic CV").

## **2. The Letter of Motivation**

The letter of motivation is a letter in the literal sense – approximately 500 to 600 words long and to be written in English. It should be addressed to the academic director of the MEAS programme and contain all other features of a proper letter. The letter of motivation should explain which aspects of the MEAS programme attracted you, the reasons which make you a suitable student and what you think you could contribute to the whole programme. Moreover, you should name at least one university professor, who may confirm your academic skills and motivation, as a potential referee. Please note that you do *not* have to submit a letter of recommendation.

## **3. The Research Proposal**

The research proposal should be 800 to 2000 words long (excluding the bibliography) and has to be written in English. Please find detailed guidelines for the research proposal in the document “MEAS Research Proposal Guidelines” on the MEAS website. If you have any further questions, please do not hesitate to contact the MEAS programme coordinator.

## **4. Certificates**

Please provide a scan of all requested certificates and enclose them in your application. In the case of international degrees, provide an English transcript.

## **5. English Proficiency**

Please note: English proficiency is a key to the MEAS programme as it allows for a fruitful dialogue among students and professors. We require a TOEFL score of 95 (Internet-based) or above, or equivalent results from other officially acknowledged tests of English capability, such as:

- IELTS 7,0 or above;
- TOEIC 945 or above;
- UNlcert III /C1 or above
- If your BA has been taught exclusively in English, no separate English proficiency certificate is needed.

## **6. Proficiency in an East Asian Language**

To take an advanced language course, you will need to have achieved the following (or equivalent):

- Chinese: HSK4, 160 points or above
- Indonesian: BA in Southeast Asian Studies (at least 200 hours of Bahasa Indonesia)
- Japanese: JLPT N3
- Korean: TOPIK3

Should you plan to enrol in one of the advanced language classes, please submit any language proficiency certificate for this language if available.

## **7. Other**

Applicants with a bachelor's degree from China, Vietnam or Mongolia have to submit an APS certificate. Applicants currently not enrolled at the Goethe University, have to submit their university entrance qualification (e.g., A-levels).