

# GOETHE UNIVERSITY

Legal Name: Johann Wolfgang Goethe-Universität, Frankfurt am Main

Erasmus Code: **D FRANKFU01**

OID: E10209408

## Global Office

Postal Address: Goethe University, 60629 Frankfurt am Main, Germany

Visitor's Address Campus Westend, c/o House of Labour, 3rd floor,  
Eschersheimer Landstraße 155, 60323 Frankfurt am Main

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### Website for Exchange Students

<https://www.uni-frankfurt.de/incoming/en>

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### Incoming Exchange Student Advisors

Ms **Julia Freier** and Ms **Nina Schnauffer**

[incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de)  
+49 69 798 15080 (Julia Freier)  
+49 69 798 17254 (Nina Schnauffer)

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### Outgoing Exchange Students Advisors

Mr **Olaf Purkert** (Erasmus)  
Ms **Jule Türke** (Non-Erasmus)

[outgoing@uni-frankfurt.de](mailto:outgoing@uni-frankfurt.de)  
+49 69 798 17190 (Olaf Purkert)  
+49 69 798 12307 (Jule Türke)

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### ERASMUS Institutional Coordinator

Ms **Uta Brucker**

[erasmus-admin@uni-frankfurt.de](mailto:erasmus-admin@uni-frankfurt.de)  
+49 69 798 12263

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### International Partnerships

Ms **Cathrin Rieger**

[cooperation@uni-frankfurt.de](mailto:cooperation@uni-frankfurt.de)  
+49 69 798 18156

## Academic Calendar 2023-2024

### Winter Semester (Semester 1)

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Pre-Semester Intensive Language Course

Four weeks, usually starting in early September  
Exact start date will be announced here.

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Duration of Winter Semester

October 1<sup>st</sup> 2023 to March 31<sup>st</sup> 2024

Lecture Period	October 16 <sup>th</sup> 2023 to February 9 <sup>th</sup> 2024
Christmas break	two weeks over Christmas/New Year December 22 <sup>nd</sup> to January 5 <sup>th</sup>
Exam period	GU does not have a centralized exam schedule, so students need to discuss details with the respective faculty. Generally, most exams take place in <b>mid- to end February, in some cases until mid-March.</b>
<b>Summer Semester (Semester 2)</b>	
Pre-Semester Intensive Language Course	three weeks, starting in early-mid March (Exact start date will be announced here.)
Duration of Summer Semester	April 1 <sup>st</sup> to September 30 <sup>th</sup> 2024
Lecture Period	April 15 <sup>th</sup> to July 19 <sup>th</sup> 2024
Exam schedule	GU does not have a centralized exam period so students need to discuss details with the respective faculty. Generally, most exams take place in <b>mid- to end July, in some cases until mid-August.</b>

## Nomination

### Deadline for the winter semester

May 15<sup>th</sup>

### Deadline for the summer semester

November 15<sup>th</sup>

### Process

To nominate students, please send an e-mail to [incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de) with the following details:

- name
- e-mail address
- nationality
- field of study at home university
- planned field of study at GU
- level of studies (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> cycle or Bachelor/Master/PhD)
- study period (winter or summer semester or both)

Please do not send students' documents at this time. For departmental exchanges, kindly cc the respective faculty's coordinator. For Erasmus exchanges find them here, if in doubt, please check with us.

## Application and Enrolment

	Winter Semester	Summer Semester
<b>Application link</b> <i>sent to students</i>	Early May	Early November
<b>Application deadline</b>	June 15 <sup>th</sup>	December 15 <sup>th</sup>

**Please note:** If your students do not receive the e-mail with the link, they need to contact us before the application deadline! We recommend adding [incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de) to their safe senders list.

### Process

Students need to fill in an online application form and have it signed by their coordinator. They will receive detailed instructions beforehand.

Please note:

- We need the home university's signature to validate the application. For German-taught programs, it also serves as confirmation that the home university considers the students' language proficiency at least B1 according to the [CEFR](#).
- Students should regularly check their application work-flow in order to see if their application has been marked as complete. This will usually happen within a week.

<b>Letter of Admission</b> <i>e-mailed to students (<a href="#">More details</a>)</i>	In August	In February
<b>Semester Social Contribution</b> <i>(details below) payment due</i>	March 31 <sup>st</sup>	September 30 <sup>th</sup>

Please note: students can only pick up their Goethe Card once the payment has been confirmed by the administration.

## Arrival

### Arrival Dates

students should take into account

- pre-semester German course (if applicable)
- student housing move-in date (if applicable)
- start of lectures (see academic calendar)
- orientation sessions (both by Global Office and their host faculty/department)

Students will be informed about orientation and housing dates in due time.

### Getting to the city from the airport

Unfortunately, we can't offer airport pickup, but it is easy to get to the city by public transport or taxi. [For details see our website.](#)

### Next steps

Students will be informed about the next steps, e.g. how to receive their Goethe card (ID and transportation pass), set up their GU user accounts etc. in due time. [Details can be also found on our website.](#)

## Insurance

For students who don't have a European Health Insurance Card we strongly recommend purchasing health insurance in Germany. More details on our website.

## Semester Social Contribution

The semester social contribution is **not a tuition fee**, but a social contribution to the Student Body Committees plus the costs of the semester ticket. This is **mandatory** for all students enrolled at GU, but for exchange students, we are able to waive a small administrative component.

The amount for exchange students is currently approx. **€345**. Students will be informed about the exact amount and how to pay in their letter of admission.

- The **benefits** include:
  - full access to public transport in Frankfurt and a large part of the federal state of Hesse
  - discounts in campus restaurants
  - free access to campus bicycles, the botanical gardens and museums...

For more details, see our [website](#).

## Courses

**Academic Course Offer** See our [website for details](#) and below with regard to **English course offer**

**Language of Instruction** In some [faculties and programs](#), studying a full semester workload in English is generally possible.

In most other cases, the majority of courses is taught in German, with some classes in English, thus German skills are imperative if students need a specific amount of credits.

If you have any questions about this, please always check with our colleagues at the faculties, and/or us beforehand. Please also see "eligibility" for minimum language requirement.

## Grading

Typically, 1-5 (with 1 the highest and 5 the lowest passing grade).  
In some cases, a system may be used that ranges from 15 to 0 (with 15 the highest and 5 the lowest passing grade)  
For Details see p. 38 ff. in the official [documentation](#).

## Course Registration

**Please note:** Enrollment into classes is de-central and works through the faculties/departments. This means the Global Office cannot allocate spots and also cannot monitor students' attendance. The process is as follows:

- Students will receive an e-mail once the course catalogue is online (usually in June for winter term; in January for summer term).
- To register for their courses, **students need to e-mail their host faculty/department before the start of the semester** (if they are unsure who the right contact is they can check with the Global Office).

## German Language Course Offer

Our International Study Center offers [preparatory intensive courses](#) (3-4 weeks before the start of lectures) and [courses during the semester](#). Both types of courses are free of charge.

## Eligibility

### GPA

No minimum, we trust our partner's selection process.

### Minimum Language Requirement

The minimum for students to take academic courses in German is B1 according to the CEFR. The course offer at GU is mostly in German, but there are a range of subjects that can be studied fully in English, please find details [here](#).

Please only nominate students with sufficient language skills, since this is in everyone's best interest. If the students do not have the language proficiency they need, we may need to deny enrolment.

## Accommodation

The Global Office has a contingent of rooms/apartments for exchange students administered by student services ("Studierendenwerk Frankfurt"). Students need to apply through the Global Office, all details on how to apply can be found on our [website](#).

As much as we would like to, **we unfortunately cannot guarantee housing**, since we only have room for about 40% of exchange students, which will be allocated on a first-come-first-serve-basis.

Frankfurt is a tight market by German standards, so students are encouraged to apply for the university housing, and, if they cannot receive a room (they will know in January/July) start looking on the private market as soon as possible.

## Support & Student Life

**Buddy Programme** Incoming exchange students are welcome to the [buddy programs at GU](#).

**Students with Special Needs** Kindly let us know early on if you have students with special needs who are interested in coming to GU, so we can connect with [GU's support team](#) to provide assistance.

**Student initiatives** GU has a host of different initiatives, an overview can be found [here](#).

**Activities for International Students** ...are offered by [IST](#) and [ESN](#) for Erasmus Students

**More helpful info** ...on [support](#) and [what to do in Frankfurt](#)

## Staying for 2 Semesters

Students who have been nominated for two semesters simply need to [pay the semester social contribution again](#) for their second semester in order to re-enroll.

Students who have been nominated for one semester, but wish to stay longer [need to request an extension](#) and, if granted, pay the semester social contribution again. Please consider that rental contracts in student residences cannot be guaranteed and is usually only possible if requested early (see website for details).

*Please contact the Global Office team if you need further info. We look forward to welcoming your students!*