#### MANAGEMENT TOOL - LEADERSHIP AND TEAMWORK

Advanced - R1 Postdocs - R2 Senior Postdocs - R3

#### Trainer



PD. Dr. Angelina Topan Institut für Personalentwicklung und Coaching

- Habilitation in political science
- · Certified trainer and coach

#### Areas of specialization

- Negotiation strategy
- · Leadership training
- Individual Coaching

# In-Between. Successfully Mastering Cooperative Working Relationships in the Sandwich Position

# 🧀 Objective

In a sandwich position, you face sometimes conflicting expectations. In these individual coaching session à 2 hours you can therefore focus on three levels to strengthen your position:

- 1. Dealing with yourself
- 2. Dealing with superiors
- 3. Dealing with colleagues

You will learn effective strategies and solution approaches for your everyday work in order to react flexibly and confidently to the demands of a sandwich position



## Description

# Focus: Dealing with myself

- · Knowing my values and goals
- Reflect on my understanding of my role
- · Keeping an eye on my needs and limits
- Dealing with pressure to perform and expectations
- Dealing with different interests and demands

## Focus: Me and my superior(s)

- Clarifying the expectations of my supervisor(s)
- Conducting clarification talks
- Making successes visible

## Focus: Me and my colleagues

- · Creating cooperative working relationships
- Building sustainable networks and relationships with colleagues



## Methodology

This workshop consists of individual online coaching sessions of 2 hours in German or English. During this session participants can work on their individual focus.



## **Conditions**

A statement of expectations will be sent to you approx. 10 days in advance so that your individual priorities can be determined.

#### Organizational Information

Language / Format	Deutsch & English / Online
Target group	Advanced Doctoral Candidates and Postdocs (R2/R3) from all faculties
Date	Tuesday, 18 June 12024, 8:30 – 10:30 & 10:45 – 12:45 Thursday, 4 July 2024, 8:30 – 10:30 & 10:45 – 12:45 Monday, 8 July 2024, 8:30 – 10:30 & 10:45 – 12:45 Thursday, 11 July, 8:30 – 10:30 & 10:45 – 12:45 2 hours individual coaching sessions. Appointments are assigned in advance via Doodle.
Registration	For registration click here

