

Master Programme Science and Technology Studies. Economies, Governance, Life

Institute of Cultural Anthropology and European Ethnology

Information for Master Students

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Welcome address by the Institute of Cultural Anthropology and European Ethnology

Dear first-year students of the MA programme in Science and Technology Studies!

We are pleased to welcome you to our institute at Goethe University and to our MA programme in Science and Technology Studies. This brochure contains all the important information for your studies.

We want to make the start of your studies as easy as possible. In this brochure you will find important information to help you set up your accounts and start your new life at Goethe University. Further and more specific information can be found on our website and under the other links we have provided. See kaee.uni-frankfurt.de. We encourage you to check our site regularly!

If you need additional information that you cannot find on the website, please send an e-mail to ka-hiwis@em.uni-frankfurt.de. This is the account of the student assistants at the institute, who will be happy to help you! We would also like to encourage you to talk to each other and to older cohorts, including those who have already completed their studies.

We wish you a successful start to your studies!

The staff of the institute

Welcome address by the students' representatives of the Institute of Cultural Anthropology and European Ethnology

Dear first-year students of Science and Technology Studies!

To start something new somewhere is never easy.

We know that. It takes one or two semesters until you know where you find everything, what you should do, and how.

This little brochure should help you to find your way around more easily and answers some questions about your studies and the campus. Well, it answers at least the easy questions. For all others – and believe us, there will be more to come – please contact the higher semester students, the student assistants of the institute, or us, the institute group.

We all like to help.

After all, we have been in the same situation when we started.

We would like to say: we are happy that you are here and wish you a good start in your studies!

Your students' representatives

E-mail communication with the Institute

No private e-mail addresses!

E-mail communication with the Institute - and with Goethe University in general - is exclusively via your university e-mail address. Private e-mail addresses are not accepted.

How to access your university email account:

You can access your new student e-mail via webmail server: <https://webmail.uni-frankfurt.de>. As a student, you will receive an e-mail address from the IT services (HRZ) of Goethe University. Your e-mail address consists of numbers preceded by an "s", e.g. s0123456@stud.uni-frankfurt.de. To access your new e-mail, your user name is "s012345" and your password.

On this page <https://www.rz.uni-frankfurt.de/43919132/Einrichten> you will find step-by-step instructions on how to set up your e-mail account on your mobile device.

How to personalize your university e-mail address:

Please replace the original e-mail address with the numbers and letters with your name:

YourName@stud.uni-frankfurt.de

You will need to make the replacement yourself. Here's how:

1. Log in with your HRZ account on the webmail server, Goethe University's e-mail service.
2. Click on "More" in the top menu bar.
3. Click on "Alias address" under the user settings.
4. Follow the instructions and replace the sequence of numbers and letters with your name.

Please create a signature in your e-mail which contains your name and your student ID (Matrikelnummer)! We encourage you to also include your preferred pronouns.

No email forwarding!

Do not forward your university e-mail address to your private e-mail address because private providers sometimes do not deliver university e-mails and you may not receive important information. For more information, please visit the Goethe University IT Services page.

Important: check your university e-mail account regularly during workdays!

Studying STS at Goethe University

Course offerings

You find the online course catalogue on the university portal QIS/LSF:

<https://qis.server.uni-frankfurt.de/qisserver/>

Go to Course Overview -> Courses of the Faculty of Linguistics, Cultural Studies and Art -> Cultural Anthropology and European Ethnology -> Master Science and Technology Studies

Teaching Cooperations

Courses are offered by the Institute of Cultural Anthropology and European Ethnology, which manages the programme, and our cooperation partners in Sociology and Human Geography.

- Cultural Anthropology and European Ethnology
- Human Geography
- Sociology

The courses offered by the cooperation partners are also listed in the mentioned course overview on QIS/LSF.

Module Structure

The MA programme consists of nine modules. To complete the programme, the following modules are required:

- 5 compulsory modules (the Basic Module M1 and the modules in the Research Curriculum M5, M6, M7, and M8)
- 2 out of 3 optional modules (M2, M3, and M4)
- The final module (M9) consists of the MA thesis and the oral defence

Ideal timeline of the STS programme

Semester	Compulsory Modules		Optional Modules 2 out of 3
	Basic Module	Research Curriculum	Exemplary field
1	M1 Theoretical Intersections 1.1 Introduction to STS 1.2 Epistemic Practices	M5 Introduction to Research Methods 5.1. Ethnographic Encounters 5.2 Method Toolbox	M2 Technologies of Governance
2	M1 Theoretical Intersections 1.3 Global Economies	M6 Research Design 6.1 Research Design 6.2 Proposal Writing	M3 Markets and Cultures
3		M7 Fieldwork 7.1 Research Colloquium 7.2 Recent Debates in STS	M4 Economies of Life
4		M8 Analysis and Writing 8.1 Writing Lab 8.2 Performing Research	
		M9 Master Thesis	

The structure of our programme allows you to complete your studies within four semesters. However, you will *not* be exmatriculated in the event of a delay.

Detailed module descriptions are available on the institute's website:

https://www.goethe-university-frankfurt.de/108854649/For_MA_Students

How to sign up for seminars

For the compulsory courses, you will be invited via email/into the BSCW works space by our teaching staff (M1, M5, M6, M7, M8 and M9). The BSCW is an online platform for collaborative working and is used by the institute for teaching. Some lecturers might use different platforms.

For courses in M2, M3, and M4: please check the courses on the university portal QIS/LSF and
-> either register directly in QIS/LSF if possible (normally offered for the courses by our cooperating institutes sociology and human geography)

-> or register via email to the teacher (mostly for teaching staff at our institute)

Here can find the registration deadlines on our homepage: https://www.goethe-university-frankfurt.de/108854649/For_MA_Students?category=Dates+and+Deadlines

Please use your student email address only!

Credit Points

There is an obligation to regularly attend the courses to receive the credit points (CPs) for the course. You must be present at least 80 % of the sessions of each course.

Compulsory Modules

All compulsory modules are offered by the Institute of Cultural Anthropology and European Ethnology, which manages the MA programme.

Module M1 „Theoretical Intersections“

M1 extends over the course of two semesters and introduces students to the basic concepts and most important approaches in Science and Technology Studies (STS).:

- part 1 consists of two courses (winter term)
- part 2 consists of one course (summer term)
- Exam: Term paper (summer term)

We recommend to complete this module within the first two terms!

Module M5, M6, M7, and M8 “Research Curriculum”

M5-M8 consist of a series of four one-semester modules, supporting and reflecting the process of writing your MA thesis. We recommend that you complete one of the modules per semester in the suggested order. Module M5 in the first semester focuses on methodological issues. With module M6 in the second semester, you will start your research for your MA thesis, which will then be further supported in modules M7 and M8. Module M9 concludes the curriculum with the MA thesis and the oral defense.

Optional Modules

There are three courses per module which can be split between terms. Three topical modules are on offer, from which **you choose two**:

- M2: Technologies of Governance
- M3: Markets and Cultures
- M4: Economies of Life

Only two of the three modules must be completed. To successfully complete an Optional Module, you must complete three courses listed for that Optional Module and take the module exam which is a term paper written in one of the three courses of the module. You can write the term paper without having completed all three courses in the module already.

Classes are offered by the Institute of Cultural Anthropology and European Ethnology, by the Department of Sociology and by the Department of Human Geography. On the semester schedule you find who is offering the courses.

Attending Courses from Human Geography and Sociology

If you are attending a seminar for the optional modules M2-M4 in sociology or in human geography, you must submit an “Academic Confirmation” for successful participation to your lecturer. They will hand in the confirmation to the institute, unless otherwise specified (ongoing exception: Prof Dr Thomas Scheffer and members of his team). If you would like to take your module examination at a partner institute, please additionally submit an Academic Confirmation for the examination. Both forms can be found on the homepage of our institute (https://www.goethe-university-frankfurt.de/108856210/STS_Programme).

Module Exams

Compulsory Modules

Module exams for compulsory modules vary: M1 and M5 are usually completed with a term paper. Modules M6 and M7 are completed with an oral group exam and M8 is completed without an exam, but by attendance to the two courses. Please check with the course instructors for changes.

Optional modules (M2-M4)

Module exams for optional modules consist of a term paper written in one of the three seminars of a given module. Please approach the lecturer of the seminar you would like to write your exam in to negotiate the topic and scope of the paper.

Exam registration

IMPORTANT: You must register electronically via the university portal QIS/LSF (examination registration and electronic course catalog) **for all exams**. The registration period is announced in class and on the institute's website. You can deregister within the registration period. Once you are registered and do not deregister, you must take the exam. You have three chances to complete the exam. If you do not take or pass the repeat exams twice, you will not be able to complete your studies

For the exams in the optional modules, only one name from the group of all examiners is mentioned at QIS/LSF for technical reasons. The important point is that you registered for the right module exam – so don't worry if it is not the right lecturer. You can find an overview of all examiners here: <https://www.pgks.de/faecher/science-and-technology-studies-ab-ws-2017-18-master-fb9-version-2015/> and https://www.goethe-university-frankfurt.de/108854649/For_MA_Students?category=Dates+and+deadlines

If you are ill on an examination date and present a medical certificate, this attempt will not be counted, and you will still have three attempts. Please use the form provided on the Examinations Office website for the medical certificate.

Recording of Credit Points, examination dates and results, etc. <https://qis.server.uni-frankfurt.de>

Please print out the confirmation template for the exam and bring it to class at the end of the semester and ask the lecturer to fill out the form and sign it.

MA Thesis

Module 9 consists of the MA thesis and the oral defence. You will find more information on the requirements on our website:

https://www.goethe-university-frankfurt.de/108854649/For_MA_Students?category=Master+Thesis

Who Can Supervise My Master's Thesis?

Any member of the teaching staff involved in the STS MA programme can act as supervisor of your MA thesis ("Erstgutachter:in"). You need a second supervisor ("Zweitgutachter:in") before you register for the MA thesis. One of the two supervisors must be a full professor of our faculty.

Please search actively *early on* for a potential supervisor for your thesis to make sure that your project is accepted - we recommend approaching a potential supervisor ("Erstgutachter:in") at the beginning of your third semester. Note that not every member of the teaching staff is an expert for your subject.

For information on research interests and expertise of the teaching staff please consult the Institute's website and LASST (Lab for Studies in Science and Technology)

Student Representatives

The duty of the representatives is to represent student interests in concerns and conflicts between students and institute. Student representatives are to be elected by the end of the first semester during the seminar "Introduction to STS".

Study and Exam Administration

Your study is administered by the faculty's *Prüfungsamt* (study and exam administration), called Prüfungsamt Geistes-, Kultur-, und Sportwissenschaften.

Setting Up a Study Account

At the beginning of your first semester, you must set up a study account in the university portal QIS/LSF (examination registration and electronic course catalog), to which all credit points and examinations can then be registered. For this you need to fill out an application and send it to the exam administration.

The application to open an account goes by the name "Zulassung Master-Prüfung" (Application for Master Exam Admission). For download, please see the "Download" page on the institute website.

IMPORTANT: You must have your study account set up *before* you register for your first module exam so that the exam office can record your registration for an exam, as well as CPs and grades.

University Portal QIS/LSF

After logging into the university portal QIS/LSF, you have access to your account. Please check regularly whether your credit points and exam grades are recorded correctly. It might take a couple weeks to be shown in your account.

Records of Credit Points and Grades

Please take note: the staff of the institute does *not* have access to the study and exam administration system. If you have any questions or problems concerning your study account, please first contact the study and exam administration office first.

Study and Examination Regulations

The study and examination regulations are the most important reference document for questions concerning your studies of STS at Goethe university. Here you will find all the important general rules as well as information about the organization of the studies and the exams. A detailed reading is not only obligatory, but also recommended, as this important document will answer many of your questions.

For download, please see the "Download" page on the institute website.

Online Teaching, Learning and Communication

The institute uses two main eLearning platforms in teaching: BSCW and OLAT. Our cooperation partners in Sociology and Geography may use additional platforms. If you take part in a seminar, you will be given access to the platform used for the seminar by the lecturers.

As a chat platform, we use Mattermost.

If you are new to these systems and not yet registered, you will receive an invitation by email with the necessary registration instructions and information.

BSCW

BSCW is the abbreviation for Basic Support for Cooperative Work. BSCW is hosted by the Goethe University Computing Centre and is not public. It also fulfills the requirements for data storage in compliance with the data protection and privacy regulation and hence can be used to store research data.

<https://bscw.server.uni-frankfurt.de/>

OLAT

OLAT is the abbreviation for Online Learning and Training. OLAT is hosted by the University Computer Center of Goethe University and is not public.

<https://olat-ce.server.uni-frankfurt.de/>

Videocalls

For teaching, online consultation, and online exams, Goethe University currently provides two licensed communication tools, BigBlueButton and ZoomX. The lecturers provide course participants with a link to the virtual room before the meeting.

Mattermost

Mattermost is a chat server hosted by our colleagues at the Human Geography Department. We use mattermost across the programme both for formal course related discussions as well as informal chats. You can use it to interact with your fellow students via direct messages or in private channels that you set up for yourselves. Mattermost includes a KANBAN-style project management board interface that you can use for your group tasks.

<https://geocom.uni-frankfurt.de/sts/>

Study Abroad

Master students may conduct a semester abroad.

To apply for a year abroad you must request consultation the responsible staff member, in this case it is Timotheus Kartmann (kartmann@en.uni-frankfurt.de)

When to go

- We recommend the third semester for going abroad.
- Courses completed at the partner university will be converted via the ECTS-System (in coordination with the lecturer).
- It is possible to study abroad with the Erasmus Exchange Programme

Erasmus

It is possible to organize the semester abroad through the Erasmus programme. Erasmus covers any tuition fees that may be incurred at host universities and pays a monthly pocket money as well as additional costs depending on where you go and depending on which funding you are entitled to.

Our partner institutes

- University of Jyväskylä (Jyväskylä, Finland)
- University of the Aegean (Mytilene, Greece)
- Sapienza University of Rome (Rome, Italy)
- University of Graz (Graz, Austria)
- University of Vienna (Vienna, Austria)
- University of Lisbon (Lisbon, Portugal)
- Adam Mickiewicz University (Poznan, Poland)
- University of Fribourg (Fribourg, Switzerland)
- Middle East Technical University (Ankara, Turkey)
- University of Cyprus (Nicosia, Cyprus)
- Universidad Complutense de Madrid (Madrid, Spain)

Application

Application documents:

- Fill in the application form (with passport photo) + submit 2x (1x original + 1x copy)
- Transcript of Records (also 2x)

- Letter of motivation (1-2 pages)
- Language certificate B2 English
- certificate of study

See additional information:

Global Office https://www.uni-frankfurt.de/98454891/Planung_Ihres_Auslandsaufenthalts

German Academic Exchange Service <https://eu.daad.de/de/> (<https://eu.daad.de/infos-fuer-einzelpersonen/foerderung-fuer-studierende-und-graduierte/auslandsstudium/de/>)

Health, Accidents and Safety

In Germany, as a student you are insured against accidents and illnesses caused by your work of studying within the immediate organisational context of the university. We expect students to take note of these short health & safety instructions (English language instructions at end of the document)

<https://www.uni-frankfurt.de/146540530.pdf>

Our insurer is the Unfallkasse Hessen.

These regulations are important because: if your case is accepted by the insurance

- then the insurance covers both your professional and social rehabilitation,
- then the insurance offers financial support, for instance with payout for injured people or for carework by others,
- then the insurance has, in principle, to offer life-long care consultation.

In sum, the services of this insurer exceed the services of the standard personal insurance of students (public or private health insurance).

Miscellaneous

International Office

https://www.uni-frankfurt.de/101960730/International_Student_Services

Please find useful information on studying and living in Frankfurt for international students at Goethe-University on Goethe University's website. The International Student Service Center serves as the central point of contact for international students regarding questions and concerns, particularly for the issuance of documents and certificates required by authorities.

Libraries

University library

With its extensive holdings and collections, the University Library of Frankfurt am Main is one of the central academic libraries in the Federal Republic of Germany. Please see the university library webpages. The library offers students many publications for download.

Libraries at Campus Westend

Humanities Library (BzG)

- Cultural Anthropology and European Ethnology IG, Q6: 2nd floor (2.611/2.612)
- Philosophy IG, Q6: 1st floor (1.621) 2nd floor (2.621)

Library for Social Sciences and Psychology (BSP)

- Sociology PEG: ground floor
- Human Geography PEG: ground floor

Goethe-Card

The Goethe-Card is a multi-functional chip card. The white plastic card makes student life more convenient, as it offers a variety of functions:

- Student ID card
- Print / Copy (Wallet)
- Cafeteria (wallet)
- Keys for lockers
- Entrance ticket for the famous Frankfurt Botanical Garden
- Library card
- Entrance ticket for some museums in Frankfurt
- <https://www.museumsufer.de/en/admission-tickets/free-admission/cultural-pass-for-frankfurts-students/>

Semester ticket

The semester ticket is issued exclusively as a digital ticket, the link can be found here: <https://idp.ub.uni-frankfurt.de/idp/profile/SAML2/POST/SSO?execution=e1s1>

The terms of use correspond to those of the Deutschlandticket. Further information can be found here: <https://asta-frankfurt.de/angebote/kultur-mobilitaet/semesterticket>

“KFZ-Referat”

Cheap car rental directly at the university on campus Bockenheim.

- Phone: 069–79823048
- Email: transporter@kfz-referat.de

GeFKA



The Gesellschaft zur Förderung der Kulturanthropologie (abbr. GeFKA, English: Society for the Promotion of Cultural Anthropology) is a registered student and alumni association and offers a wide variety of workshops and excursions in addition to various working groups (such as the Radio working group with broadcasting opportunities at the Frankfurt City Radio Radio-X or the working group for exhibitions).

The motto of the GeFKA is:

Studying means more than just collecting credit points!

Additionally, the GeFKA organizes the institute's Christmas party, the graduation party, and regular get-togethers. Students of STS are invited to participate in activities and / or projects of the GeFKA in order to benefit from its offers and opportunities. For further information and contact, please see the institute website.

Social Media



Follow us within the Fediverse, via Mastodon

<https://assemblag.es/@KAEEGoetheUni>



Follow us on Facebook:
STS: Economies, Governance, Life
<https://www.facebook.com/FrankfurtSTS/>



Follow us on Twitter:
KAEE & STS: Goethe Uni
https://twitter.com/KAEE_GoetheUni



Follow us on Instagram
KAEE & STS: Goethe Uni
https://instagram.com/KAEE_GoetheUni

Campus Map

Find us (Institute for Cultural Anthropology and European Ethnology) in building 1, IG-Farben-Haus (IG) at the first level, near the Rotunda  .

