

## **ERASMUS INCOMING**

Absage von Incoming Mobilitäten für das SoSem 2020

Sehr geehrte Erasmus Programmbeauftragte,

die Präsidialabteilung hat heute beschlossen, dass alle Incoming Mobilitäten von Gast- und Austauschstudierenden, die für das Sommersemester 2020 an die Goethe-Universität nominiert wurden, aber **noch nicht** vor Ort und eingeschrieben sind, storniert werden.

Die für das Sommersemester 2020 nominierten Studierenden werden von uns umgehend per E-Mail informiert. Auch alle betroffenen Partnerhochschulen (Erasmus und Non-Erasmus Partnerinstitutionen) werden natürlich von uns darüber in Kenntnis gesetzt.

Unten beigefügt finden Sie den E-Mail-Text, den wir versenden.

Beste Grüße aus dem International Office - bleiben Sie gesund!

Ihre

**Uta Brucker**

International Office, ERASMUS Institutional Co-ordinator

Dear Colleagues,

some of your students already arrived in Frankfurt at the beginning of March, were enrolled at GU and started the preparatory German course. These German courses were cancelled and the start date of the summer semester has been postponed to April 20, 2020. We cannot guarantee that this date can be adhered to. A number of strict measures have been implemented in Germany concerning travel and preventing social interaction in order to keep the virus from spreading further out of control.

Due to the spreading Covid-19 health crisis yesterday **the steering committee of Goethe University decided to cancel all incoming student mobilities for the summer semester 2020 for those students who have not yet arrived and enrolled at Goethe University**. All these students were informed about this measure by the following email earlier today, as were the students who are already here about their choices to either cancel or sit out the crisis:

Dear Exchange and Guest Students,

Due to the spreading Covid-19 health crisis the steering committee of Goethe University decided to **cancel all incoming student mobilities for the summer semester 2020 for those students who have not yet arrived and enrolled at Goethe University**. This decision is binding for us and for you.

We regret that we are not able to host your stay, but at this time this is the only responsible option. So if you have not enrolled yet, please cancel your plans to come to Frankfurt. Please contact your

home institution coordinator for questions concerning reimbursement regulations (flexible ERASMUS solutions possible).

We will now go ahead and mark your application as cancelled in our system. In case you want to **postpone the mobility** to the winter semester 2020/21, please contact your home university coordinator. If your home university agrees to the postponing, they need to contact the departmental coordinator of the cooperation at Goethe University, in order to enquire whether the department at Goethe University also agrees. Your home university needs to nominate you again ([incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de)) by deadline for student nominations for the winter term 2020/21, 15 May. The nomination should include the confirmation of the departmental coordinator at Goethe University (e.g. forwarded e-mail correspondence).

Information about cancelling your reservation for accommodation for student housing can be found below (point 3.).

#### **Information for guest students already enrolled at Goethe University:**

The beginning of the lecture period has been postponed to April 20, 2020. Depending on the development of the situation additional changes may occur. Please check back the website of the university frequently, in order to find out about any changes.

Information about the current situation at Goethe University can be found under the following links:

<https://aktuelles.uni-frankfurt.de/news-in-brief/corona-information-from-the-president-on-goethe-university-policies/>

<https://aktuelles.uni-frankfurt.de/news-in-brief/update-on-limitation-of-the-coronavirus-risk/>

#### **Office hours for exchange and guest students**

As of Monday, March 16, 2020, Goethe University has been closed for customer contact. This means that all personal consultation hours of the International Office are unfortunately cancelled until further notice. Please contact us via e-mail: [incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de) or via phone: +49 (0) 69 798-15080/-17191.

#### **Goethe-Card for students enrolled and still in Germany**

Students who have not yet picked up their Goethe-Card, should provide their current German postal address to [incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de). Pick-up is no longer possible, so we will send the card out to students once card services are back in their office. This will be on March 24th at the very earliest and provided that we will not have a complete shut-down of the University.

#### **Information for students who have enrolled, but would like to cancel their planned study period**

1. Please inform us at the International Office [incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de) as well as the responsible person at your home university about your decision to cancel. Please put *cancellation due to corona situation* in the title of the e-mail. And please clearly state, if you have accommodation in student housing and if you have moved in already.

2. Semester contribution re-imbursement

You can find information and the [form \(\[https://www.uni-frankfurt.de/49509859/Antrag\\\_R%C3%BCckzahlung\\\_ausf%C3%BCllbar.pdf\]\(https://www.uni-frankfurt.de/49509859/Antrag\_R%C3%BCckzahlung\_ausf%C3%BCllbar.pdf\)\)](https://www.uni-frankfurt.de/49509859/Antrag_R%C3%BCckzahlung_ausf%C3%BCllbar.pdf) which needs to be filled in on the following [website \(\[https://www.uni-frankfurt.de/35793996/R%C3%BCckzahlung\\\_von\\\_Beitr%C3%A4gen\]\(https://www.uni-frankfurt.de/35793996/R%C3%BCckzahlung\_von\_Beitr%C3%A4gen\)\)](https://www.uni-frankfurt.de/35793996/R%C3%BCckzahlung_von_Beitr%C3%A4gen) of the registrar's office. Please note the re-imbursement is done **by the registrar's office** and not by the International Office.

A fee of 30€ will be deducted, also if the amount is transferred via international wire transfer additional fees might apply which will be subtracted from the amount.

Please send the filled in [form](#) **together with your Goethe-Card** via postal mail to: J. W. Goethe-Universität, Studierendensekretariat, 60629 Frankfurt.

3. Student housing

In order to cancel your reservation or rental contract for accommodation in student housing, you need to fill in the attached cancellation notice and send us the signed document via scan. Unless you have already sent the form "Auslandsüberweisung" to the student housing administration, please also fill out and sign the form and send it together with the cancellation notice. We will forward the documents to the student housing administration.

You are liable to pay the rent for March (current month). The deposit will be returned by the student housing administration, granted there is no damage to the accommodation (applies to students who have already moved in). Information about what needs to be done, before moving out, will be provided **by the student housing administration**. (You will need to make an appointment with the facility manager, in order to hand over the accommodation (move out report).

4. Postponing your stay to the winter term 2020/21

Please discuss the possibility of postponing your study period to the winter term 2020/21 first with your home university, if your home university agrees to the postponing, they need to contact the departmental coordinator of the cooperation at Goethe University, in order to enquire whether the department at Goethe University also agrees. Your home university needs to nominate you again ([incoming@uni-frankfurt.de](mailto:incoming@uni-frankfurt.de)) by deadline for student nominations for the winter term 2020/21, 15 May. The nomination should include the confirmation of departmental coordinator at Goethe University (e.g. forwarded e-mail correspondence).

For students already enrolled: After reviewing this information, please make a decision if you want to stay in Frankfurt or if you want to cancel? Please consider seeking advice from your home university

coordinator and your relatives and please pay attention to the decisions and information by your home university and home country, also concerning international travel.

Please contact us and let us know your decision and any change of status or plans.

We are sorry, but for the sake of everyone's well-being responsible decisions had to be made at a number of administrative levels that unfortunately cross the plans of your students. As we said we will try to accommodate wishes for postponement, but cannot guarantee this at the moment. We will try to answer all your outstanding individual email enquiries in the next days.

Best regards,