

Information sheet for examinations

The following rules apply for bachelor's and master's degrees, as well as for doctoral studies:

Oral and written in-person examinations can only be carried out in exceptional cases and in line with central specifications. Oral and written examinations in the first state examination for teaching degrees (*1. Staatsexamen Lehramt*) are suspended until further notice. For state examinations for law degrees, the regulations of the Law Students Examination Authority (*Justizprüfungsamt*) apply.

Smaller examinations (five people maximum)/disputations etc. can take place until further notice, if the participants give their express written consent ahead of time and a distance of at least 2 metres between individual participants is maintained.

The disadvantages incurred by students due to the current situation should be compensated under examination rules as far as possible. However, please be aware that even in view of currently difficult study and examination circumstances, the mandatory legal requirements, in particular the examination regulations, continue to be categorically valid. The legal provisions, however, are to be adjusted in a suitable manner to each situation. This applies especially to areas where margins of discretion exist. Standard and transparent criteria are to be applied in the students' broad interest, but in particular the principle of equal opportunities must not be violated.

Individual oral examinations / disputations:

With the students' consent, video-supported oral examinations/disputations can also be carried out, as long as identification can be securely established and the examination conditions can otherwise be observed. In particular, in addition to the examiners, the observers must also be present. For data security reasons, we recommend the use of the software VidyoConnect provided by HRZ: https://www.rz.unifrankfurt.de/50324159/Videokonferenzen_mit_Vidyo

The consent of the individuals taking the exam must be submitted in writing, whereby a scanned statement suffices. Any necessary digital registrations are to be coordinated with the Examination Office.

Interested parties who would like to observe the disputation must register in advance electronically with the respective examination committee chairs. The chairpersons review whether and to what extent a video-supported transmission of the disputation is possible. The SSC will try to be of assistance with the technical implementation.

"Remote Tests (*Fernklausuren*)":

Since at this time the necessary identification of the students cannot yet be legally guaranteed for technical reasons, and since additional questions beyond this, such as the options for withdrawal, have not been finally resolved, these kinds of tests cannot be conducted for the time being. As soon as a solution to these questions has been found, also with a view to the future, we will inform you immediately.

Term papers, final papers and other written coursework:

The complete closure of the libraries has resulted in difficult circumstances for students in completing papers. An initial standard extension of four weeks for completion is to be granted. This is an interim regulation which will be adjusted to current developments as required.

The standard extension applies to all completion deadlines currently in place and not only to those that fall between 16th March and 20th April.

A further generous extension of submission deadlines is possible if submission is not possible after four weeks, for example, if required literature is only available in non-circulating holdings or due to

personal circumstances (childcare, continued closure of schools or similar). This is to be clarified with the Examination Office or the examiners.

In deviation from the examination regulations, papers are to be submitted by post or online as pdf. When submitting online, the signed statement declaring that the work has been written independently and that all sources and aides used are cited in the work, is also to be scanned.

Since this will not be an adequate solution in all cases, students are to be granted the alternative of generous withdrawal options beyond the withdrawal rules in the examination regulations.

It is urgently advised not to issue or approve new subjects for term papers or final papers at this time.

Discontinued external required internships

The internship can be evaluated if the competence targets were largely achieved during the internship period already carried out. This can only be assumed, however, if significantly more than 50% of the planned internship period has been carried out.

For teachers, the following email address is available for individual questions:

ssc-pruefungen@uni-frankfurt.de