

LOTTE CHEMICAL DEUTSCHLAND GmbH is a European distribution subsidiary of LOTTE Chemical Co. Ltd., domiciled in Seoul, South Korea. The Company's registered office is located in Eschborn. In addition to that representative offices are maintained in Istanbul, Turkey, and in Dubai, the United Arab Emirates, as well as a branches being located in Milan, Italy and in Bratislava, Slovakia.

The purpose of LOTTE CHEMICAL DEUTSCHLAND GmbH is the distribution and marketing of the solid surface material Staron and the engineering plastics Starex in Europe, the Middle East and North Africa. Both products are industrial intermediate products that are further processed. Starex is mainly used in the automotive, electrical and electronic industries.

Become part of our international Starex® Sales Team located in Eschborn  
through an Internship (Praktikum) for 12 months as

**Business Support Associate /**

**Mitarbeiter/in Vertriebsinnendienst (m/f/d)**

Your duties and responsibilities:

- Support of existing customers and administration of new customers
- Analysis of customer requirements
- Processing and recording orders in the system as well as on the telephone
- Preparing for product shipping, handling customer correspondence, accompanying the entire sales process as a member of the customer service team, invoicing, processing complaints, handling returns
- Support of the domestic and international distributor network
- Close cooperation with sales and product management

#### Your profile:

- Currently enrolled as a student at university or completed commercial training or university degree or gap year
- First professional experiences in the aforementioned area of responsibility desirable
- High service orientation, a friendly demeanor and good organizational skills
- Excellent communication skills and empathy in dealing with national and international customers, colleagues and business partners
- Professional knowledge of English and German; ideally knowledge of Korean
- IT knowledge: MS Office, SAP / ERP Systems

#### Our benefits:

- An excellent working environment with flexible working hours (38,5 hours per week)
- Great opportunities and individual further education for personal growth
- Challenging projects in an international team
- Company-owned canteen, fresh fruits and beverages
- Free usage of underground parking lot

Please send your complete application documents (CV, diplomas, references etc.) including your salary expectation and your earliest possible starting date to our HR Officer Ms. Blum ([v.blum@lotte.net](mailto:v.blum@lotte.net)).

We value diversity and therefore welcome all applications, irrespective of gender, disability, nationality, ethnic and social background, religion and beliefs, age or sexual orientation and identity.