

Job Opening - GS Global Europe GmbH (Intern)

1. COMPANY INFORMATIONS

Company Name	GS Global Europe GmbH		
Business Category (Industry)	International trade		
Main products or services	Steel, coal/biomass, petrochemicals, industrial products,		
Address	Mergenthalerallee 77, 65760 Eschborn		
Website(URL)	http://www.gsgcorp.com/En/	Email	whyoo@kotra-frankfurt.de
Year of Establishment	1988	No. of Employees	9
Company Introduction	<p>Since its establishment in 1954, GS Global has been expanding its operation in various business areas such as export, import and triangular trade of steel, coal/biomass, petrochemicals, industrial products, and imported automobile logistics businesses. Also, as GS Global was officially integrated into GS Group in 2009, the company faced a turning point to leap forward to be the "Value No.1 Solution Provider".</p>		

2. JOB REQUIREMENTS *(You can also send us several and your own job description forms.)*

Job Title & Number of Employment	Intern (Sales & Administrator)	Work Experience	n/a
		Educational Preferences	
Foreign Language Ability (Required/Optional)	<p>Sales Assistant: Korean (Level 1) and English (Level 1~2) is required</p> <p>Administrator Assistant: English or German (Level 1~2) Korean language skills would be an advantage</p>	* The level of Language Ability	
		Level 1 (Proficiency)	
		- able to communicate effectively in any situation without any difficulty	
		Level 2 (Advanced Level)	
		- able to communicate with minimum difficulty	
Ex:<Required>English-Proficiency		Level 3 (High Intermediate Level)	
		- able to initiate and maintain simple conversations	
		Level 4 (Intermediate Level)	
		- able to maintain very simple face-to-face conversations, sometimes having some difficulty expressing his/her ideas	
		Level 5 (Basic Level)	
- able to communicate very simple messages or basic needs			

Certifications & Licenses	
Job Description	<p>Sales Assistant:</p> <ul style="list-style-type: none"> - Organizing logistics/procurement, Issuing Contract/Invoice/Shipping document, Update order status, create monthly report - Fluent in Korean and English <p>Administrator Assistant:</p> <ul style="list-style-type: none"> - Stock management, Daily report check, Delivery planning, In/Out management, Customer Contact, Issuing Invoice - Fluent in English or German is must, Korean language skills would be an advantage;

3. WORKING CONDITIONS

Salary	By agreement	Term of the Contract	Intern (at least 3 Months ~)
Working Hours	By agreement	Vacation	By agreement
Insurance	By agreement	Retirement Pension	n/a
Board and Lodging	n/a	Flight Offer	n/a
Visa Type	Working permit / Working holiday / Student visa	Visa Support	n/a
Workplace			
Others			

4. SUBMISSION

Job Position Duration	~ 31. 12.2020
Closing Date	31.12.2020
Screening process for admission	Application review and interview
Required paperwork	CV and Cover Letter in Korean or English or German
Other requirements	German work permit is required

Your participation confirms the following conditions:

- You are aware that every job offer will be posted on our website [europejob.org](http://www.europejob.org), WORLDJOBPLUS (<http://www.worldjob.or.kr/eng>) operated by HRD Korea (Human Resources Development Service of Korea), Monster (www.monster.de) and Contact KOREA (<https://www.contactkorea.go.kr/>).
- You hereby confirm that, in case of hiring, the duration of an employment contract is at least 12 months. A probation period can be stipulated. The employment contract shall be subject to the German labor law (Arbeitsrecht).
- You take note that according to the German General Equal Treatment Act (Allgemeines Gleichbehandlungsgesetz) candidates must not be discriminated against gender, age, race, religion or sexual identity (§ 1 AGG).
- Our company will inform KOTRA Frankfurt in case of hiring and provide information about changes in applicants' working status.

How we use your personal data? When you register to participate in the event KOTRA (Korea Trade-Investment Promotion Agency) Frankfurt, MesseTurm 33.OG, Friedrich-Ebert-Anlage 49, 60308 Frankfurt am Main, Germany, Email: info@kotra.or.kr, Tel +49-69-242 99 20 ("KOTRA" or "we") will collect and store your personal data in order to manage your participation in the event and support you with your job seeking efforts by connecting you to companies of your interest. Participating companies might receive an overview on the participating job seekers in a de-personalized form (not including personal data such as names etc.). If a company requests your resume before or after the job fair, we may contact you and ask for your consent to transfer your resume to the respective company. Afterwards, we might also contact you to find out whether you are satisfied with your job or if you left the company and returned Korea. For further information on how we use your personal data, your rights as a data subject or how to contact our data protection officer please refer to our Privacy Policy: [<http://www.europejob.org/>]

Information on events and other activities KOTRA (Korea Trade-Investment Promotion Agency) Frankfurt reserves the right to send you further information and offers for similar events or activities by email. You can object to receiving any such information by notifying KOTRA (Korea Trade-Investment Promotion Agency) Frankfurt using the following contact details: KOTRA (Korea Trade-Investment Promotion Agency) Frankfurt, MesseTurm 33.OG, Friedrich-Ebert-Anlage 49, 60308 Frankfurt am Main, Germany, Email: info@kotra.or.kr, Tel +49-69-242 99 20. If you object, only the usual transmission costs according to the basic tariffs are incurred.

Your Consent to the processing of personal data With submitting this form you consent to the storing and processing of your personal data as by KOTRA (Korea Trade-Investment Promotion Agency) Frankfurt, MesseTurm 33.OG, Friedrich-Ebert-Anlage 49, 60308 Frankfurt am Main for the purposes of participating in the respective event. You furthermore consent to your personal data being transferred to the KOTRA Headquarter, [13 Heolleung-ro, Naegok-dong, Seocho-gu, Seoul, Südkorea], Seoul, Korea and to other KOTRA branches to further support your job seeking efforts (e.g. if they are managing such efforts in their jurisdictions) and to document and follow up on the event and your success in connecting to potential employers (e.g. by reporting successful hirings including company and applicant name and data) and to administrate and enhance our systems and processes. You acknowledge that KOTRA enables your use of the platform free of charge. In return you provide your personal data to KOTRA also for the above mentioned purposes. Other than described herein personal data is not disclosed to other third parties and is handled with great diligence and confidentiality. You can withdraw your consent at any time using the contact details provided herein. If you object, only the usual transmission costs according to the basic tariffs are incurred. Please note that in this case we will not be able to further support you with your job seeking efforts and might not be able to invite you to future events. The processing according to other legal bases (e.g. based on the legitimate interest of KOTRA) remains