

# Modern East Asian Studies

Master of Arts

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## MEAS Application Guidelines

Applications are made through the Goethe University's central online system for master programme in co-operation with uni-assist e.V. All applications for the M.A. MEAS programme will be processed through this system (<http://www.uni-assist.de/online-application.html>).

An online application offers you the opportunity to apply in a paperless way. Using the upload function, you can submit all of the required documents (CV; education certificates, *etc.*) electronically, and assign them to the respective application.

Please note:

- 1) All documents submitted for admission should be send together and not in piecemeal fashion.**
- 2) Please refrain from submitting any additional documents, which are not explicitly requested by us (such as personal pictures, job references, *etc.*).**
- 3) Applicants with international degrees also have to send their documents as hard copies by mail to uni-assist e.V. in order to complete the application process successfully.**
- 4) Please submit the documents within the stipulated deadlines (see <http://meas.uni-frankfurt.de>).**

### 1. The CV

The curriculum vitae (CV) should contain your personal data at the top of the page (including email and postal address so that we can contact you). Moreover, it should be a chronological CV focusing on your *academic* career (= "academic CV").

## **2. The Letter of Motivation**

The letter of motivation is a letter in the literal sense; approximately 500 to 600 words long and is to be written in English. It should be addressed to Prof. Storz and contain all other features of a proper letter. The letter of motivation should explain which aspects of the MEAS programme attracted you, the reasons which make you a suitable student, and what you think you could contribute to the whole programme. Moreover, you should name at least one university professor as a referee who may confirm your academic skills and motivation. Please note that you do *not* have to submit a letter of recommendation.

## **3. The Research Proposal**

The research proposal should be 800 to 2,000 words long (excluding the bibliography) and has to be written in English. Please find detailed guidelines for the research proposal in the document "Guidelines for Composing a Research Proposal" in our download section. If you have further questions, please contact the MEAS programme coordinator.

## **4. Certificates**

Please provide a scan of all requested certificates and enclose them in your application. In the case of foreign certificates, provide an English transcript. Please mail hardcopies only if requested to do so.

## **5. English Proficiency**

Please note: English proficiency is a key to the MEAS programme, as it allows for a fruitful dialogue among students and professors. We require a TOEFL score of 95 (Internet-based), or equivalent results from other officially acknowledged tests of English capability, such as:

- IELTS 7,0 or higher;
- TOEIC 945 or higher;
- DAAD language test, level C1 or higher;
- If your BA has been taught in English throughout, no separate English proficiency certificate is needed.

For further information, please contact the programme coordinator Ms. Mirjam Tröster:

m.troester@em.uni-frankfurt.de.